

**Notification to all Members of the council  
of decisions by the Cabinet**

Issued by Democratic Services

Thursday 29 June 2023

The details set out below will be published in the next Members' Information Service, but in the meantime are notified to all Councillors in accordance with Rule 15(a) of the Policy and Review Panels Procedure Rules

The following decisions have been taken by the Cabinet (or individual Cabinet members) and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to [democratic@portsmouthcc.gov.uk](mailto:democratic@portsmouthcc.gov.uk) and must be made by not later than 5 pm on Thursday 6 July 2023.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report(s) on the Council's web site at [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

	WARD	DECISION	OFFICER CONTACT
		<p><b>Cabinet Decision Meeting - 27 June 2023</b></p> <p>The Cabinet has made the following decisions:-</p>	<p><b>Anna Martyn -</b>  <b>Tel 023 9283</b>  <b>4870</b>  <b>Democratic@por</b>  <b>tsmouthcc.gov.u</b>  <b>k</b></p>
4	All wards	<p><b>Fee Structure for Additional Licensing Scheme for Houses in Multiple Occupation in Portsmouth</b></p> <p>DECISIONS:</p> <ol style="list-style-type: none"> <li>1. Approved the proposed fee structure for the city council's Additional HMO licensing fees as outlined in Appendix 1, to apply to all HMO licences granted through the Councils additional licensing scheme designation which will commence on 1 September 2023.</li> <li>2. Instructed officers to conduct an annual review of the fee structure for the additional licensing scheme throughout the designation period, and present proposals for any required fee adjustments accordingly to the cabinet member for Safety in the Community for approval.</li> </ol>	<p><b>Clare Hardwick</b>  <b>Head of Private</b>  <b>Sector Housing</b></p>

	<b>WARD</b>	<b>DECISION</b>	<b>OFFICER CONTACT</b>
<b>5</b>	<b>All wards</b>	<p><b>Household Support Fund - Cost of living support</b></p> <p>DECISIONS:</p> <p>The Cabinet noted the report.</p> <p>This item is not subject to call-in.</p>	<b>Mark Sage, Tackling Poverty Co-ordinator</b>
<b>6</b>	<b>All wards</b>	<p><b>Statement of Community Involvement</b></p> <p>DECISIONS:</p> <ol style="list-style-type: none"> <li>1. Approved the updated Statement of Community Involvement (CSI) as set out in Appendix 1 of this report for a six-week public consultation.</li> <li>2. Agreed that, assuming that no major matters leading to substantial changes are raised as part of the consultation, that the SCI is adopted by the City Council.</li> <li>3. Agreed that minor amendments to the SCI arising from the consultation to be approved by the Assistant Director of Planning &amp; Economic Growth.</li> </ol>	<b>Ian Maguire, Assistant Director of Planning &amp; Economic Growth</b>
<b>7</b>	<b>All wards</b>	<p><b>Local Development Scheme</b></p> <p>DECISIONS:</p> <p>Approved the updated Local Development Scheme as set out in Appendix 1 of the report.</p>	<b>Ian Maguire, Assistant Director of Planning &amp; Economic Growth</b>
<b>8</b>	<b>All wards</b>	<p><b>Queen Alexandra (QA) Hospital Emergency Department support</b></p> <p>DECISIONS:</p> <ol style="list-style-type: none"> <li>1. Noted the content of the report.</li> <li>2. Agreed to recommend to Full Council to approve: <ol style="list-style-type: none"> <li>2.1 The granting of £436,893.68 from Community Infrastructure Funding to Portsmouth Hospitals University NHS Trust for the provision of infrastructure in accordance with the Community Infrastructure Levy Regulations 2010 (as amended) ("CIL Regs") to be funded from Capital Infrastructure CIL.</li> <li>2.2 To write to Portsmouth Hospitals University Trust to confirm that CIL is part of the expected infrastructure costs of any significant project/development and is a levy to compensate for the full range of additional public infrastructure requirements that will arise</li> </ol> </li> </ol>	<b>Andy Biddle, Director, Adult Care</b>

	<b>WARD</b>	<b>DECISION</b>	<b>OFFICER CONTACT</b>
		<p>from developments and will fall to the Council. The part of the NHS responsible for resourcing any future funding allocation for major projects locally, should therefore include any future CIL contribution as part of the budget it provides for the project.</p>	
<b>9</b>	<b>All wards</b>	<p><b>Housing &amp; Social Care Scrutiny Panel - Response report for Review of Provision of breaks / respite for carers</b></p> <p>DECISIONS:</p> <ol style="list-style-type: none"> <li>1. Thanked the panel for its work in undertaking the review.</li> <li>2. Noted and supported the recommendations of the review together with the officer responses to the recommendations.</li> </ol>	<p><b>James Hill, Director of Housing, Neighbourhood &amp; Building Services</b></p>
<b>10</b>	<b>All wards</b>	<p><b>Economic Development, Culture &amp; Leisure Scrutiny Panel - Response report for Review of Engagement with culture and leisure</b></p> <p>DECISIONS:</p> <ol style="list-style-type: none"> <li>1. Thanked the panel for its work in undertaking the review.</li> <li>2. Noted and supported the recommendations of the review, which are set out in Appendix 2 to this report, together with the officer responses to the recommendations.</li> </ol>	<p><b>Stephen Baily, Director of Culture, Leisure &amp; Regulatory Services</b></p>
<b>11</b>	<b>All wards</b>	<p><b>Education, Children &amp; Young People Scrutiny Panel - Response report for Review into school attendance</b></p> <p>DECISIONS:</p> <ol style="list-style-type: none"> <li>1. Thanked the panel for its work in undertaking the review.</li> <li>2. Noted the 8 recommendations of the review, which are listed in Section 4 and Appendices A and B of this report, including the financial implications relating to recommendations 4 and 6; and</li> <li>3. Noted the responses from officers detailing how each of the recommendations will be implemented as set out in Section 4 of the report.</li> <li>4. Rejected noting or inclusion of the preface but noted the sincere thanks of the ECYP Panel Chair to officers, panel members and witnesses who contributed to the review.</li> </ol>	<p><b>Sarah Daly, Director of Children's Services &amp; Education</b></p>

WARD	DECISION	OFFICER CONTACT	
All wards	<b>Appointments to Outside Organisations and Member Champion positions</b>	<b>James Harris, Senior Local Democracy Officer</b>	
	DECISIONS:		
	<b>Aspex Visual Arts Trust (Registered Charity and Company)</b>		<b>Cllr Chris Attwell</b>
	<b>Baffins Community Association (Registered Charity)</b>		<b>Cllr Abdul Kadir</b>
	<b>Buckland Community Association (Registered Charity)</b>		<b>Cllr Jason Fazackarley Cllr Leo Madden</b>
	<b>Building Control Partnership</b>		<b>Cllr Lee Hunt</b>
	<b>City of Portsmouth Sports Council</b>		<b>Cllr Steve Pitt Cllr Mary Vallely</b>
	<b>Eastney Area Community Association (Registered Charity)</b>		<b>Cllr Gerald Vernon-Jackson</b>
	<b>Elementary Education Act Trust Board</b>		<b>Cllr Gerald Vernon-Jackson Cllr Ryan Brent</b>
	<b>European Cities Twinning Committee</b>		<b>The Lord Mayor Cllr Steve Pitt Cllr Asghar Shah</b>
<b>Farlington Marshes Management Committee</b>	<b>Cllr Steve Pitt Cllr Hugh Mason Cllr Graham Heaney</b>		

	WARD	DECISION		OFFICER CONTACT
		Fratton Big Local	Cllr Stuart Brown Cllr Tom Coles (Deputy)	
		Fratton Community Association	Cllr Dave Ashmore	
		Haifa Portsmouth Friendship Committee	Cllr Dave Ashmore Cllr Hugh Mason Cllr Yinka Adeniran	
		Hampshire & Isle of Wight Local Government Association	Cllr Darren Sanders Cllr Charlotte Gerada	
		Hampshire Archives Trust - Annual Meeting	Jane Singh	
		Hampshire Buildings Preservation Trust – Annual Meeting (Registered Charity)	Cllr Lee Hunt	
		Improvement & Efficiency South East (IESE) LGA representative	Cllr Darren Sanders	
		Improvement & Efficiency South East (IESE) LGA representative - Non Exec Director	Cllr Matthew Winnington	
		Key Cities	Cllr Hugh Mason	

	WARD	DECISION		OFFICER CONTACT
		<b>Kings Theatre Trust Ltd</b>	<b>Cllr Hugh Mason Cllr Graham Heaney</b>	
		<b>Landport Community Association</b> (Registered Charity)	<b>Cllr Cal Corkery</b>	
		<b>LGA Coastal Issues Special Interest Group</b>	<b>Cllr Hugh Mason</b>	
		<b>Lord Mayor of Portsmouth's Coronation Homes - Board</b>	<b>Cllr Tom Coles (Lord Mayor)</b>	
		<b>Maritime Archaeology Trust (formerly Hants &amp; Isle of Wight Trust for Maritime Archaeology)</b>	<b>Vacancy</b>	
		<b>Mary Rose Trust</b> (Registered Charity and Company)	<b>Cllr Gerald Vernon-Jackson Cllr Hugh Mason Lord Mayor (Ex Officio)</b>	
		<b>Milton Village Community Association</b> (Registered Charity)	<b>Cllr Gerald Vernon-Jackson</b>	
		<b>Motiv8</b> (Registered Charity)	<b>Cllr Suzy Horton</b>	
		<b>New Theatre Royal Trust</b> (Registered Charity and Company)	<b>Cllr George Madgwick</b>	

	WARD	DECISION		OFFICER CONTACT
		<b>Overlord Embroidery Trust Liaison Committee</b>	<b>Cllr Steve Pitt Chris Attwell Cllr Hugh Mason</b>	
		<b>Parking &amp; Traffic Regulations Outside London (PATROL)</b>	<b>Cllr Graham Heaney Cllr Gerald Vernon-Jackson (Deputy)</b>	
		<b>PATCH Ltd (Registered Company)</b>	<b>Cllr Chris Attwell Cllr Ian Holder Cllr Yinka Adeniran</b>	
		<b>PfSH (Partnership for South Hampshire) Joint Committee</b>	<b>Cllr Hugh Mason</b>	
		<b>Port Advisory Board</b>	<b>Leader (ex-officio) Cllr Gerald Vernon-Jackson Cllr Mark Jeffery Cllr Kimberly Barrett Cllr Judith Smyth Cllr Charlotte Gerada Cllr Daniel Wemyss</b>	
		<b>Portsmouth Adoption Panel</b>	<b>Cllr Leonie Oliver</b>	
		<b>Portsmouth Plastic Free Coastlines Steering Group</b>	<b>Cllr Kimberly Barrett</b>	
		<b>Portsmouth Royal Dockyard Historical Trust</b>	<b>Cllr Mark Jeffery</b>	

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		Project Integra Strategic Board	Cllr Dave Ashmore Cllr Kimberly Barrett (Deputy)	
		PfSH Overview & Scrutiny Committee	Cllr Mary Vallely	
		SIGOMA (Special Interest Group of Municipal Authorities admin by the LGA)	Cllr Steve Pitt	
		Solent Forum	Cllr Hugh Mason	
		Solent Sea Rescue Organisation	Cllr Lee Hunt	
		Solent Transport Joint Committee (formerly known as Transport for S Hants - Joint Cttee	Cllr Gerald Vernon-Jackson	
		South East Employers	Cllr Darren Sanders Cllr Charlotte Gerada	
		Southern Inshore Fisheries & Conservation Authority (formerly Southern Sea Fisheries Cttee)	Cllr Matthew Winnington	



WARD	DECISION		OFFICER CONTACT
	<b>Southern Regional Flood &amp; Coastal Committee</b>	<b>Cllr Hugh Mason Cllr Judith Smyth (Deputy)</b>	
	<b>St Thomas's Cathedral Council</b>	<b>Cllr Chris Attwell</b>	
	<b>Stacey Community Centre Management Committee</b>	<b>Cllr Darren Sanders</b>	
	<b>Stamshaw &amp; Tipner Community Centre Association (GMC)</b>	<b>Cllr Lee Hunt</b>	
	<b>Southern Coastal Group &amp; Standing Conference on Problems Associated with the Coastline (SCOPAC)</b>	<b>Cllr Hugh Mason</b>	
	<b>Tourism South East (Registered Company)</b>	<b>Cllr Peter Candlish</b>	
	<b>Trading Standards South East Limited (known as TSSE)</b>	<b>Cllr Stuart Brown</b>	
	<b>Transport Liaison Group</b>	<b>Cllr Gerald Vernon-Jackson Cllr Graham Heaney</b>	

	WARD	DECISION	OFFICER CONTACT				
		<table border="1"> <tr> <td><b>Violence Against Women &amp; Girls Task Group</b></td> <td><b>Cllr Charlotte Gerada</b></td> </tr> <tr> <td><b>Elizabeth Mary Claypitt Charity</b></td> <td><b>Cllr Dave Ashmore Cllr Yinka Adeniran</b></td> </tr> </table> <p><b>Member Champions:</b>  <b>Heritage</b> - Cllr Lee Hunt  <b>LGBTQ+ &amp; Young People</b> - Cllr Suzy Horton  <b>Armed Forces Liaison</b> - Cllr Gerald Vernon-Jackson with Cllr Tom Coles as deputy.  <b>Third Sector &amp; City of Service</b> - Cllr Stuart Brown with Cllr Asghar Shah as deputy.  <b>Nature</b> - Position to be removed as subsumed into portfolio.  <b>Women, Children &amp; Domestic Violence</b> - Cllr Charlotte Gerada</p>	<b>Violence Against Women &amp; Girls Task Group</b>	<b>Cllr Charlotte Gerada</b>	<b>Elizabeth Mary Claypitt Charity</b>	<b>Cllr Dave Ashmore Cllr Yinka Adeniran</b>	
<b>Violence Against Women &amp; Girls Task Group</b>	<b>Cllr Charlotte Gerada</b>						
<b>Elizabeth Mary Claypitt Charity</b>	<b>Cllr Dave Ashmore Cllr Yinka Adeniran</b>						
13	All wards	<p><b>Spinnaker Tower partnership agreement</b></p> <p>DECISIONS:</p> <p>The Cabinet noted the report.</p> <p>This item is not subject to call-in.</p>	<b>Charlotte Smith, Assistant Director, Corporate Services</b>				
14	All wards	<p><b>Modern Slavery and Human Trafficking Statement</b></p> <p>DECISIONS:</p> <ol style="list-style-type: none"> <li>1. Approved the Modern Slavery and Human Trafficking Statement for the signature of the Leader and publication on the council's website (see appendix 1) and</li> <li>2. Approved the programme of work set out in item 11 of this report.</li> <li>3. Approved that Full Council be asked to note the decision of the Cabinet to approve and publish the statement.</li> </ol>	<b>Lisa Wills, Strategy &amp; Partnership Manager</b>				